

CHAPTER 3ORGANIZATION OF THE DSPA. GENERAL

The Secretary of Defense has assigned the authority and responsibility for the DSP to the Assistant Secretary of Defense (Production and Logistics) (ASD(P&L)) by DoD Directive 5128.1 (reference (s)). The DSP is centrally managed with overall DoD policy, guidance, and administration coming from the Office of the ASD(P&L). The execution of the program is assigned to the DoD Components, as identified in this Chapter, below, and listed in the SD-1 (reference (t)). Figure 3-1, **below**, depicts the management structure of the DSP.

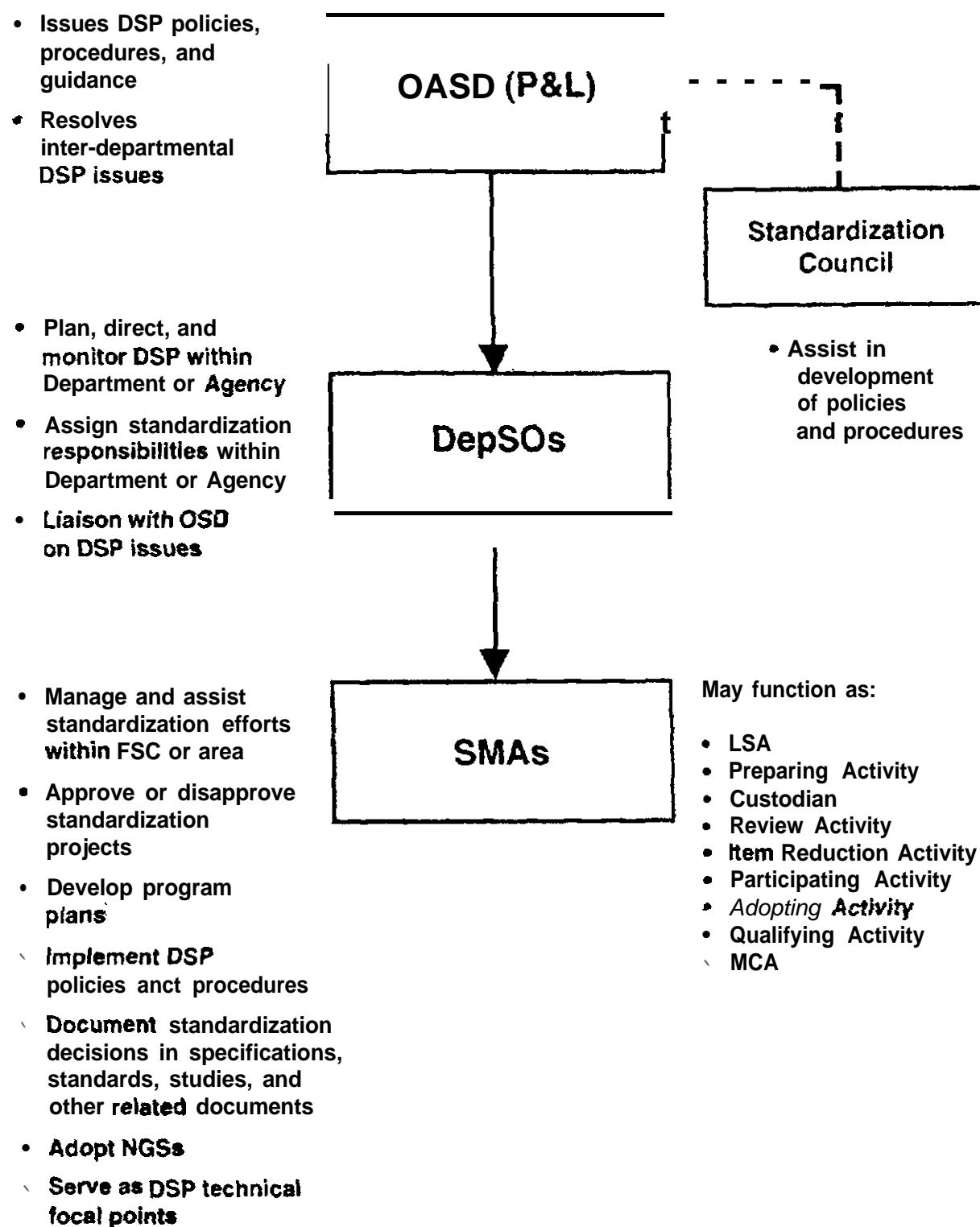


Figure 3-1. DSP Management Structure

B. RESPONSIBILITIES AND ASSIGNMENTS

1. The PDASD (P&L) shall charter and chair the Standardization Council ~~that~~ provides senior management oversight and direction for the DSP.

2. The Deputy Assistant Secretary of Defense (Production Resources) (DASD (PR)) shall establish the overall goals and policy direction for the DSP and serve as the alternate chair for the Standardization Council.

3. The Director, Manufacturing Modernization, shall:

a. Manage the formulation, issuance, and implementation of the DSP policies, procedures, and guidance.

b. Direct the day-to-day management of the DSP through the Standardization Program Division.

c. Approve standardization program plans requiring OSD approval.

d. Approve the SD series of documents that provide guidance on individual programs in the DSP.

e. Represent the Department of Defense on the Interagency Committee on Standards Policy.

4. The Chief, Standardization Program Division (SPD) shall:

a. Plan, direct, and monitor the DSP.

b. Prepare and maintain documents covering policies, procedures, and guidance for the DSP.

c. Establish, consolidate, or disestablish standardization areas.

d. Assign Lead Standardization Activity (LSA) responsibilities to the Military Departments and the Defense Agencies.

e. Resolve interdepartmental standardization issues.

f. Interface with non-Government standardization bodies (NGSBs) on standardization policy issues.

g. Review and approve or disapprove requests to establish qualification in military and Federal specifications or NGSS.

h. Monitor zero-source and single source qualification conditions and direct appropriate remedial action.

i. Review standardization program plans requiring OSD approval.

j. Provide interface with defense treaty organizations on standardization policy.

k. Serve as the U.S. National Coordinating Activity (NCA) in the NATO.

l. Serve as the U.S. National Qualification Authority (NQA) in the NATO.

m. Establish procedures for the printing, distribution, and indexing of standardization documents by the DoD Single Stock Point (DoDSSP).

n. Assign blocks of document numbers for military specifications, standards, handbooks, and bulletins; guide specifications; and CIDS.

o. Serve as the DoD proponent for standardization training courses.

5. The Standardization Executives shall:

a. Serve on the Standardization Council.

b. Establish a Department or Agency Standardization Office to manage and direct the implementation of DSP policies and procedures.

c. Assist in the development of DSP policies and procedures.

6. The Standardization Council shall:

a. Assist in the development of policies to improve acquisition through the use of standardization, NDIs, acquisition streamlining, and other related functions.

b. Identify goals and resources necessary to accomplish those goals.

c. Influence resource commitment decisions to accomplish acquisition improvement functions and implement recommendations.

d. Establish ad hoc working groups, as required, to conduct studies or prepare recommendations for the solution of identified problems.

e. Resolve issues that cannot be resolved at a lower level.

7. The Heads of the Departmental Standardization Offices (DepSOS) shall:

a. Plan, direct, and monitor the DSP in their Department or Agency,

b. Ensure implementation of DSP policies and procedures in their Department or Agency.

c. Assign standardization responsibilities in their Department or Agency.

d. Designate the LSAS and the Standardization Management Activities (**SMAs**) with their Department or Agency and ensure that they properly implement the policies, procedures, and goals of the DSP .

e. Provide their Departmental or Agency positions on DSP policies, procedures, and guidance to the OSD for consideration.

f. Submit standardization issues that require higher DoD-wide consideration to the Standardization Council.

g. Implement decisions of the Standardization Council.

h. Resolve standardization issues in their own Department or Agency and work with the other DepSOs and the OSD to resolve inter-Departmental standardization issues.

i. Approve standardization program plans requiring DepSO approval.

j. Review and submit standardization program plans requiring OSD -approval to the OSD.

k. Evaluate requests for the inclusion of qualification **requirements** in new specifications or addition of qualification in existing specifications, and if approved, submit analysis to the OASD(P&L)SPD for final concurrence.

1. Assign OSD-designated blocks of document numbers to their Preparing Activities.

m. Serve as their Department or Agency proponent for DoD standardization training courses.

8 The SMAS shall perform one or more of the following standardization management functions:

a. The LSAS, in an assigned Federal Supply Group (FSG), Federal Supply Class (FSC), or standardization area, shall:

(1) Manage and coordinate standardization efforts to ensure the maximum practicable degree of standardization.

(2) Maintain awareness of standards' needs and activities in the Department of Defense.

(3) Develop, coordinate, distribute, and implement standardization program plans.

(4) Evaluate and approve or disapprove requests for standardization projects, assign numbers for approved projects, and ensure that no standardization documents are developed or revised that do not comply with the policies and procedures of the DSP.

(5) Suggest alternative approaches to requesters when standardization projects are disapproved.

(6) Recommend through their DepSO to the OSD changes to standardization policies and procedures.

(7) Resolve standardization problems between SMAS, or elevate the problem to their DepSO for appropriate action.

(8) Identify through their DepSO to the OSD chronic standardization problems or noncompliance with policies and procedures that require higher-level management intervention.

(9) Help preparing activities identify standardization document custodians.

(10) Help non-Government standards bodies that desire DoD personnel to serve on technical committees or to identify adopting activities.

(11) Serve as a standardization contact point to answer standardization questions and resolve standardization problems.

b. The Preparing Activities shall:

(1) Develop, update, inactivate for new design, cancel, and validate standardization documents.

(2) Coordinate standardization documents with custodian, review activities, other DoD activities, civilian agencies, and industry, as appropriate.

(3) Consider all comments and incorporate or resolve essential comments.

(4) Submit any essential comments that cannot be resolved to the responsible LSA.

(5) Approve standardization documents after resolving all essential comments.

(6) Submit documents to the DoDSSP for printing, distribution, and indexing.

(7) Prepare and submit standardization project status data, including initiation, updates, completion, and discontinuation of standardization projects. This reporting requirement has been assigned Report Control Symbol DD-P&L(AR) 759.

(8) Respond to user feedback.

(9) Provide information necessary for the preparation of program plans.

c. The Adopting Activities shall:

(1) Participate on NGS committees to develop standards that will meet DoD acquisition and engineering design needs.

(2) Coordinate draft NGSS with other interested SMAS.

(3) Evaluate SMA comments and submit acceptable and consolidated DoD comments to the NGS committees.

(4) Adopt NGSS that meet DoD needs.

(5) Serve as the DoD technical focal point for adopted NGSS and report any problems with the adopted standard to the NGS technical committee.

(6) Prepare and submit adoption notices to the DoDSSP.

d. The Military Coordinating Activities (MCAs) shall:

(1) Coordinate Federal specifications, standards, or CIDS prepared by civilian Agencies among interested SMAS and submit consolidated DoD comments back to the appropriate civilian Agency.

(2) Work with the cognizant civilian Agency to resolve essential DoD comments on Federal documents.

(3) Ensure that the cognizant civilian preparing activity submits a copy of the approved standardization document to the DoDSSP for printing, distribution, and indexing.

(4) Serve as the DoD technical focal point and report any problems with a Federal standardization document back to the cognizant civilian preparing activity.

e. The Custodians shall:

(1) Represent their Department or Agency on technical issues involving a standardization document or study.

(2) Assist the preparing activity in identifying review activities in their Department or Agency.

(3) Resolve and consolidate review activity comments in their Department or Agency and present a unified position On a standardization document to the Preparing Activity.

“(4) Work with the Preparing Activity to resolve their Department or Agency’s essential comments.

f. The Review Activities shall provide technical review of standardization documents and submit comments to their Department or Agency Custodian.

g. The Participating Activities shall:

(1) Maintain an awareness of standards’ needs and activities in their Department or Agency in their assigned FSG, FSC, or standardization area.

(2) Assist the LSA in the development of standardization program plans.

(3) Assist the LSA in identifying SMAS in their Department or Agency for coordination of standardization program plans.

(4) Resolve and consolidate comments in their Department or Agency and present a unified position on a standardization program plan to the LSA.

h. The Item Reduction Activities shall:

(1) Determine the cost benefit of conducting an item reduction study.

(2) Develop item reduction studies.

(3) Coordinate item reduction studies with the custodians, using activities, and the General Services Administration (GSA) .

(4) Resolve comments.

(5) Approve item reduction studies after resolving comments.

(6) Print and distribute approved item reduction studies.

(7) Submit item standardization code changes to the Defense Logistics Services Center (DLSC).

i. The Qualifying Activities shall approve products for listing on qualified products lists or manufacturing processes for listing on qualified manufacturers lists.

j. The Agents shall perform functions, as designated in a memorandum of agreement with a Preparing Activity, Adopting Activity, or Qualifying Activity.

9. The DoDSSP shall print, distribute, and index standardization documents, and maintain an automated standardization information system.